



## Virginia Standing Order Request Form

This form must be completed in full and returned to Verida within 5 business days of the first transport. Please fax to 404-581-5543. Please remember that you are responsible for informing Verida of changes (Address, Phone Number, Time and Days) or cancellation of treatment. You will also be asked to recertify orders every six (6) months for Dialysis standing orders and every three (3) months for all others to avoid cancellation of the standing order. If you have any questions, please call the Verida Facility Line at 1-844-856-7908.

Member Name \_\_\_\_\_ Medicaid ID # \_\_\_\_\_  
Member's Complete Address: \_\_\_\_\_  
Member's Phone ( ) \_\_\_\_\_ Alt Phone ( ) \_\_\_\_\_  
Emergency Contact \_\_\_\_\_ Phone ( ) \_\_\_\_\_  
DOB \_\_\_\_/\_\_\_\_/\_\_\_\_ Gender M or F CPT Code \_\_\_\_\_ Treatment \_\_\_\_\_

FACILITY NAME: \_\_\_\_\_ Phone #: \_\_\_\_\_  
START DATE \_\_\_\_/\_\_\_\_/\_\_\_\_ Days of the Week: S M T W TH F S (circle all that apply)  
Duration of Treatment: \_\_\_\_\_ Special Instructions: \_\_\_\_\_  
START TIME \_\_\_\_\_ am/pm END TIME \_\_\_\_\_ am/pm  
Member's Mobility (circle one): Ambi W/Chair Electric W/C Stretcher BLS ALS Bariatric

Pick-Up Address: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Drop Off Address: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Circle One: Round Trip One Way  
Alternate Return Address: \_\_\_\_\_  
Is Member able to use Public Transit or Gas Reimbursement? (Circle one) Public Transit or Gas Reimbursement  
Driver's Name: \_\_\_\_\_ Phone #: \_\_\_\_\_ SSN #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
Complete Address: \_\_\_\_\_

**STATEMENTS ON THIS DOCUMENT ARE MADE UNDER THE PENALTY OF STATE AND FEDERAL MEDICAID FRAUD GUIDELINES.**  
Verida reserves the right to verify the information provided on this form by site visits, patient and employee interviews, and other methods. Any discrepancies found will be reported to the appropriate State and Federal Medicaid Fraud Control Units. This together with any attachments is intended only for the use of the individual or entity to which it is addressed. It may contain information that is confidential and prohibited from disclosure. If you are not the intended recipient, you are hereby notified that any dissemination or copying of this form or any attachment is strictly prohibited. If you have received this message in error, please notify the original sender immediately by telephone or by returning this form.

Requestor Name: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_